

**CONNECTICUT DEPARTMENT OF CORRECTION
JOB OPPORTUNITY**

Correctional Captain

<http://das.ct.gov/HR/JobspecNew/JobDetail.asp?FCC=5304>

Please follow the specific application filing instructions at the bottom of this page!

Open To: CT - DOC Employees Only

Location: Statewide Vacancies

Hours: 40 hours per week; shift and schedule TBD

Salary: \$77,613 - \$102,544 (Annually)

Closing Date: November 15, 2016

Minimum Qualifications:

Considerable knowledge of relevant agency policies and procedures; considerable knowledge of relevant state and federal laws; considerable knowledge of policies and procedures utilized in correctional facilities; considerable knowledge of modern correctional methods and practices; considerable knowledge of standard security measures and appropriate methods of inmate discipline; considerable interpersonal skills; considerable oral and written communication skills; considerable ability to accurately evaluate situations and make effective administrative and supervisory decisions; ability to utilize computer software; supervisory ability.

Eligibility Requirement:

To apply for the position of Correctional Captain, candidates must have applied for and passed the Correctional Captain exam and be on the current certification list promulgated by the Department of Administrative Services. Current DOC employees who have previously attained permanent status in the class may also apply.

Preferred Experience:

Candidates able to demonstrate the following core values, abilities and skills will also be given preference: ethics, ability to build professional interpersonal relationships, ability to motivate and develop staff, oral and written communication skills, conflict resolution, collaboration, team building and problem solving/decision making skills.

Note:

The filling of this position will be in accordance with reemployment, SEBAC, promotion and merit employment rules. Employees should be aware that performance appraisals, attendance records and discipline records will be reviewed to ensure that you meet DOC Administrative Directive 2.3 <http://www.ct.gov/doc/LIB/doc/PDF/AD/ad0203.pdf>

Application Instructions:

Applicants who passed the Correctional Captain exam and have not yet been interviewed for statewide vacancies:

Must submit a cover letter, their last two (2) Performance Evaluations and an application for Examination or Employment (Form HR-12) which is available at http://das.ct.gov/HR/Forms/CT-HR-12_Application.pdf. Please send via mail or email (no faxes please) to:

Jim Faulkner
Department of Correction, Human Resources
24 Wolcott Hill Road
Wethersfield, CT 06109
Email: james.faulkner@ct.gov

CANDIDATES WHO HAVE PREVIOUSLY INTERVIEWED WILL NOT BE RE-INTERVIEWED AND DO NOT NEED TO TAKE ANY ACTION AT THIS TIME.

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.

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